



### **Introduction:**

**Pacific Environment** works to harness people power to regenerate ports and end ship pollution once and for all. Together with local communities, allies, and partners, we have the power to transform port infrastructure and accelerate the transition to zero-emission shipping, ultimately transforming ports from hotspots of fossil fuel pollution to thriving hubs of sustainable economic development and environmental protection. Our campaign unites strategic, place-based objectives with local, state, federal, and international policy goals to tip the global shipping industry off fossil fuels for good.

Through this grant opportunity, Pacific Environment aims to fund multi-level organizations, including community-based groups, environmental justice organizations, and environmental organizations. **We value and plan to prioritize frontline organizations, community-based groups, and environmental justice organizations that are serving and working within communities directly impacted by ship and port pollution.**

### **Who Can Apply?**

We are open to receiving proposals for relevant projects from organizations that may or may not already explicitly work on shipping but whose overall goals focus on the environmental and health impacts suffered by portside communities due to shipping and ports' fossil fuel emissions. We seek to unite campaigners, activists, conservation groups, community members, environmental groups, and health care professionals behind the shared goal of ending ship and port pollution and creating cleaner, safer and thriving port communities.

We encourage organizations active in communities harmed by environmental degradation and from backgrounds underrepresented in the environmental movement to apply. Organizations led by and representing Indigenous persons; People of color; transgender, gender-nonconforming, and LGBTQ people; women; and people of working-class experiences are encouraged to apply.

We also understand that the proposal process can be a time-consuming process for organizations with limited capacity. Please feel welcome to reach out to us if you are interested but unsure if your team has capacity to apply. Organizations are also welcome to submit joint grant proposals as long as each participating organization meets the criteria.

Applicants must be 501(c)(3) non-profit organizations in the U.S. or have a fiscal sponsor at the time of the application.

If awarded funding, applicants must provide a Certificate of Insurance (COI) with Pacific Environment named as additional insured from the organization or fiscal sponsor upon execution of the grant agreement to receive funds. Additionally, applicants (or fiscal sponsors) with a gross income of two million dollars must provide audited financial statements. If applicants (or fiscal sponsors) carry an operating budget lower than two million dollars, we request they provide their 990 form and complete W 9 form.



### **What Projects Will be Considered?**

We are seeking to fund projects that align with our overall objectives of:

1. Help pass policies that put ships on mandatory zero emission pathways, help create zero-emission trade routes.
2. Help stop ports' fossil fuel build-out and support just, thriving, and healthy port communities.
3. Secure zero emission commitments and actions from major players and stakeholders including ports, policy makers, cargo owners, and more that bring pollution into ports.

The following are a few examples of what proposed projects can result in but, ultimately, we recognize applicants as experienced leaders and defer to them. Project plans can include but are not limited to community building, movement infrastructure building, capacity building, grassroots power-building, coalition building, campaigning, educating policy makers, advocacy with actionable items such as press conferences, rallies, nonviolent direct actions, op-eds, event organization and strategizing together on building community power to hold ports accountable.

#### Project Schedule/Timeline:

We are flexible on the timeline and length of the project as long as it takes place in 2025. Renewal options are a possibility but not guaranteed.

#### Location of project

We will prioritize projects in port communities in California, New Jersey, New York, Oregon and Washington but will consider funding projects and organizations that are taking on acute port crises in other regions throughout the United States.

### **What is our Available Funding?**

Organizations can apply for a grant amount of any size, but to help manage expectations, we want to share that last year our average grant size was \$65,000.

**We are aware that additional staff members or contractors might be necessary to complete the proposed project and are willing to include those expenses as part of the grant budget.** If you have questions about allowable expenses, please reach out to: [cvelasquez@pacificenvironment.org](mailto:cvelasquez@pacificenvironment.org)

### **How to Apply?**

#### *1. Submit Letter of Intent*

All applicants will first need to submit a Letter of Intent (LOI). The LOI should include your organization's mission and background, the problem to solve, proposed project solution, requested grant amount and point of contact information. Please find the complete LOI details available for download. **Please email the completed LOI to [climateprojects@pacificenvironment.org](mailto:climateprojects@pacificenvironment.org) by July 31, 2024, at 11:59 PM PST.**

#### *2. If invited, submit a Grant Application*

Applicants will be notified by September 9, 2024, if they are moving forward to complete the grant application. **Only applicants that have been notified are to submit the grant application.** The Grant



Application Form is available for download. Please email the completed Grant Application Form to [climateprojects@pacificenvironment.org](mailto:climateprojects@pacificenvironment.org).

**Terms And Conditions:**

Grant payments will be made electronically following a payment schedule where 50% will be paid upon contract execution and 50% at midpoint of the grant period, unless otherwise stated in the grant agreement.

**What is the Application Timeline?**

June 1, 2024	Grant Opportunity is announced and open to receive Letter of Intent entries and all inquiries
July 31, 2024, at 11:59 PM PST	LOI submission deadline
August 1 – September 8, 2024	LOI review
September 9, 2024	Applicants are notified if they are moving forward to complete an application
October 18, 2024, at 11:59 PM PST	RFP submission deadline
October 21 – November 30, 2024	RFP review
December 2024	Applicants notified of award decisions
January 2025	Funds delivered electronically upon grant agreement execution

**We are available to answer any inquiries and welcome all inquiries as we are aware that a grant application process can be an intensive and time-consuming process. Equity is a priority for us; we are available to discuss how to make this application process accessible for all. For example, for applicants with limited capacity, we are open to supplementing the application with verbal interviews.**

Please submit all proposals to [climateprojects@pacificenvironment.org](mailto:climateprojects@pacificenvironment.org) by the submission deadlines mentioned above. You will receive an email to confirm receipt of LOI and/or proposals, if you do not receive a confirmation email within 48 business hours, please resend it.

**Point of Contact:** For questions, please reach out to Carolina Velasquez, Partnerships Manager, at [Cvelasquez@pacificenvironment.org](mailto:Cvelasquez@pacificenvironment.org)

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**About Pacific Environment:**

Pacific Environment is a 501(c)(3) public-benefit corporation, headquartered in San Francisco, with regional offices in Anchorage, Alaska, and Chongqing, China, and regional staff in Vietnam, Republic of Korea, Singapore, the Philippines, and Thailand. Founded in 1987, Pacific Environment serves people, wildlife, and ecosystems by promoting grassroots activism, strengthening communities, leading strategic campaigns, and reforming international policies.



For decades, [Pacific Environment](#) and our local partners have been fighting fossil fuels and advocating for renewable energy, and we have a strong track record of achieving local and international climate wins. In collaboration with many partners, we have founded and led major campaigns. To learn more about some of our campaigns please see the below:

- [Ports for People](#)
- [Ship It Zero!](#)
- [California Must Phase out the Dirtiest Ships & End Fossil Fueled Shipping by 2040 to Save Lives](#)