



Pacific Environment Letter of Intent Guidelines

Instructions:

- Please submit a Letter of Intent to climateprojects@pacificenvironment.org by July 31, 2024, at 11:59 PM PST.
- The LOI should be no more than two pages (approx. 1,000 words) and include the following:
 - Organization mission and background
 - The problem to solve and the proposed solution
 - Requested grant amount
 - Point of contact name, email and phone number
 - Confirmation that your organization is a 501(c) (3) non-profit organization in the U.S. or has a fiscal sponsor available for this project
- We value and plan to prioritize frontline organizations, community-based groups, and environmental justice organizations. If applicable, please describe your organization's relationship with frontline communities that are directly facing fossil fuel pollution from ships and ports. Please feel free to provide past examples of how you have worked together and/or created progressive change in their neighborhood.

Applicants will be notified on September 9, 2024, if they are moving forward to complete the application. Please do not complete a grant application unless notified. For questions, please reach out to Carolina Velasquez, Partnership Manager, at Cvelasquez@pacificenvironment.org.